



BOOTH SPACE CONTRACT

MISSISSIPPI MUNICIPAL LEAGUE 79th ANNUAL CONFERENCE

Mississippi Coast Convention Center - Biloxi, Mississippi - June 28-June 30, 2010

Mississippi Municipal League
600 East Amite Street, Suite 104
Jackson, Mississippi 39201

Clair O. Seward, Exhibit Manager
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Fax: 601-353-6980 Cell: 601-624-2316

STATE OF MISSISSIPPI, COUNTY OF HINDS

This agreement made and entered into this the _____ day of _____, 2010 by and between the Mississippi Municipal League, Jackson, Mississippi, hereinafter called "MML" and _____ hereinafter called "Exhibitor."

WITNESSED: That, whereas the MML is the lessee of the Mississippi Coast Coliseum, located in Biloxi, Mississippi; and whereas the above-named Exhibitor desires to participate in the MML Annual Conference beginning June 28 and ending June 30, 2010. Exhibitor agrees to the Rules and Regulations as agreed upon by the Exhibit Manager and the Mississippi Coast Coliseum which are hereby expressly incorporated herein by reference and made a part of this agreement. **The MML reserves the absolute right to assign all booths and the decision of the Exhibit Manager regarding assignment, reassignment or rearrangement is final.**

EXHIBIT BOOTH INFORMATION: Please enter our order for _____ exhibit booths at \$700 (\$500 each additional booth) and \$500 each for Federal and State Agencies. MML Associate Members will receive a 15% discount on one booth at the \$700 rate. Booths are 10' wide and 9' deep. The following are our choices based on the official floor plan contained in this prospectus: First Choice-Booth(s) No. ____; Second Choice-Booth(s) No. ____; Third Choice-Booth(s) No. ____; Outside space type of equipment _____. Each exhibitor is entitled to one 7" x 44" sign indicating firm name, a drapery backdrop (8' high with 3' side dividers); 2 side chairs; one draped 6' table. Additional services or equipment such as other furnishings, electrical or plumbing services, carpentry, telephone, drayage, etc. will be extra and charged at usual rates. These arrangements must be made at least two weeks in advance by contacting directly **Convention Display Service, Box 13387, Jackson, MS 39236-3387, Telephone 1-601-948-4228 or fax 1-601-352-3234.**

BULK SPACE INFORMATION: Bulk space, subject to availability, will be charged at \$1.70 per square foot with a minimum of 600 square feet. Bulk Space does not include drapes, tables, or chairs. Set up for heavy and/or large equipment must be placed no later than 1:00p.m. on Monday, June 28, 2010 to be properly placed in exhibit area. Heavy and/or large equipment placed outside of the exhibit area will be charged the bulk space charge specified above. Heavy equipment must enter Gate 3 freight entrance only.

EXHIBIT HALL HOURS: Tuesday, June 29, 2010 from 8:00 a.m. until 3:30 p.m. and Wednesday, June 30, 2010 from 8:00 a.m. until 11:00 a.m.

SET-UP AND TAKE-DOWN TIMES: Installation and set-up Monday, June 28, 2010 between 1:00 p.m. and 5:00 p.m. and shall be completed by 5:00 p.m. Take down will occur on Wednesday, June 30, 2010 between 1:00 p.m. and 5:00 p.m.

ALL CORRESPONDENCE REGARDING YOUR EXHIBIT BOOTH WILL BE SENT TO:

Authorized by _____ Title _____
Please Print Please Print

Signature _____ Date _____
All unsigned contracts will be returned

Exhibit Name _____

Type of Product or Service _____

Address _____ City _____ State _____ Zip Code _____

Telephone (_____) _____ Ext. _____ Cellphone _____ Fax (_____) _____

Email _____

Please print your firm or organization name as you want it to appear on the sign. No logos or slogans. FIRM OR ORGANIZATION NAME ONLY.

PAYMENT INFORMATION:

Make checks payable to **MISSISSIPPI MUNICIPAL LEAGUE**
and forward to: 600 E. Amite Street, Suite 104, Jackson, MS 39201

Visa MasterCard Checks **TOTAL DUE \$** _____

Credit Card # _____ **Exp. Date:** _____

Cardholder Name _____ **Signature** _____

Accepted for the MISSISSIPPI MUNICIPAL LEAGUE

by _____ Date _____

OFFICE USE ONLY

DATE RECEIVED _____	_____
SPACE ASSIGNED _____	_____
ACKNOW. SENT _____	_____
ASSOCIATE MEMBER 15% DISCOUNT <i>(1st Booth Only)</i> _____	_____
TOTAL COST _____	_____

RETURN ALL COPIES - AFTER CONFIRMATION A COPY WILL BE RETURNED TO YOU FOR YOUR RECORDS.