

Disclaimer: This is a sample form only. Prior to using the form, it is recommended that you consult with your attorney and modify the form to suit your preferences. The City of Ridgeland makes no guarantees that the information in this form is completely accurate, but it is prepared to the best of its knowledge.

Date, 2010

Joe Doe Smith
123 Concrete Street
Anywhere, MS 39001

**RE: 123 Concrete Street
Anywhere, MS 39001**

Dear Mr. Smith,

On _____, 2010 the Mayor and Board of Aldermen of the City of Anywhere voted to adjudicate your property located at 123 Concrete Street, Anywhere, MS 39001 and declared it a public nuisance in accordance with Mississippi Code 21-19-11. City of Ridgeland employees will be at your property on or after [*insert DATE that is after the end of the Appeal Period*] to clean this property if it has not already been done so to the satisfaction of our Code Enforcement Officer. The cleaning of this property will include: the cutting and removal of all noxious grass and weeds, removing all nuisance and hazardous materials, disposal of any dilapidated structures, and any thing else deemed a menace to the public health, safety, and/or welfare of the community. The costs associated with this cleaning may become a civil debt against you or an assessment against the property. If you have any questions regarding this matter or do not fully understand, please contact me at 601-555-1212.

Sincerely,

Frank Jones
Code Enforcement Officer
City of Anywhere
Frank.Jones@anywherems.org